

ADVANCED FAMILY LAW PRACTICE FOR PARALEGALS
Thursday, May 15, 2008 — Natick, MA • Courtyard by Marriott Natick, 342 Speen Street



HalfMoon LLC
PO Box 268
Eau Claire, WI 54702-0268



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5 REASONS... You Won't Want To Miss This Seminar!

1. You'll learn how to prepare short and long financial statements.
2. You'll get tips on handling special property division issues.
3. You'll review the challenges in ascertaining income.
4. You'll learn how to assist with alimony issues.
5. You'll learn how to prepare child support worksheets and orders.



HMS
Continuing Legal Education
a division of HalfMoon LLC

Natick, MA
Thursday, May 15, 2008

6.0 NALA CLAE Hours
6.0 NFPA CLE Hours
(See inside for details.)

Advanced Family Law Practice for Paralegals:

Handling Financial Issues at a Higher Level

A practical, one-day program for paralegals, legal assistants and legal secretaries, where you'll learn how to:

- ▶ **Prepare** short and long financial statements quickly and effectively
- ▶ **Handle** special property division issues
- ▶ **Determine** income of the parties
- ▶ **Assist** with alimony issues
- ▶ **Prepare** child support worksheets and orders

Visit our web site at www.halfmoonseminars.com

◉ SEMINAR AGENDA ◉

Preparing Short and Long Financial Statements Quickly and Effectively

E. Dombroski Jr.

- ▶ Asking the right questions and getting the documents that you need
- ▶ Preparing a comprehensive (but user-friendly) assets, debts and expenses checklist for the client
- ▶ Exploring other sources of financial information
- ▶ Obtaining financial information from third parties
- ▶ Using the information you obtain on the financial statement

Handling Special Property Division Issues

E. Dombroski Jr.

- ▶ Considering sec. 34 factors
 - Determining what information you need and obtaining it
 - The role of premarital assets, inheritance/expectancies, and gifts
- ▶ Valuing real and personal property
 - Valuations: when to consult an expert
 - Considering tax consequences in dividing assets
- ▶ Dividing and assigning assets and liabilities
 - Different ways to divide or assign the value of real property
 - Stocks, bonds, bank accounts, pensions
 - Credit card debt, tax liabilities

Challenges in Ascertaining Income

O. Larson

- ▶ The W-2 employee – bonuses, stock, perks, and the like
- ▶ The self-employed individual – taxable income v. economic income
- ▶ The investor – K-1 income v. distributions, interest in lieu of income
- ▶ Forgivable loans
- ▶ The problem of cash

Assisting with Alimony Issues

O. Larson

- ▶ Grounds for alimony awards
- ▶ Collecting information relevant to alimony request
- ▶ Drafting, filing and implementing the alimony order

Preparing Child Support Worksheets and Orders

D. Spears

- ▶ Preparing the child support worksheet
- ▶ Drafting, filing and implementing the child support order

○ SEMINAR FACULTY ○

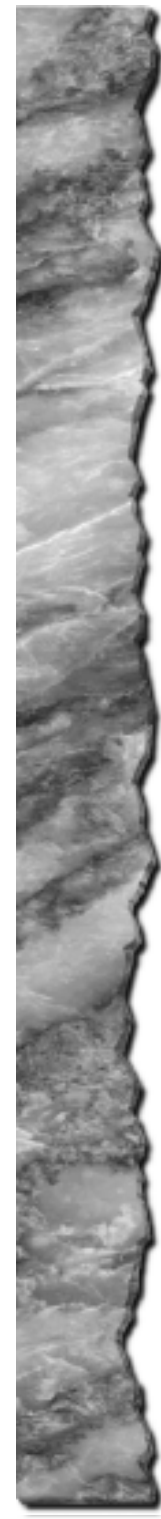
Edward F. Dombroski, Jr. is a partner at TRAVERS|DOMBROSKI PC, in Boston where he practices in the areas of domestic relations, including prenuptial agreements, divorce, child custody (domestic and international), enforcement and modification of judgments, relocation, paternity, and cohabitation agreements. He received a B.A. degree from Union College and a J.D. degree from Boston University School of Law. Mr. Dombroski is admitted to practice in Massachusetts and New York. He is a member of the Boston, Massachusetts, New York State, and American bar associations (Member, Family Law Section for each). Mr. Dombroski is also a member of the Massachusetts Academy of Trial Lawyers, a life Fellow of the Massachusetts Bar Foundation, and president of the Union College Alumni Club of Boston.

Olive E. Larson is a member of the Boston Law Collaborative, LLC, where she practices family law. Ms. Larson received an A.B. degree, *cum laude*, from Boston College, an M.S. degree in Taxation from Bentley College, and a J.D. degree, *cum laude*, from Suffolk University Law School. Ms. Larson's practice concentrates on high income and high asset cases involving financially complex marital estates that have included, among other things, multi-generational trusts and inherited and gifted property. She also handles complex custody and other child-related cases, as well as prenuptial agreements and post-divorce matters. Ms. Larson is admitted to practice in Massachusetts and is a member of the Boston Bar Association and the Collaborative Law Council.

Diane W. Spears is a sole practitioner in Boston with practice areas in family law, divorce, mediation, collaborative law, elder law, premarital agreements, probate, wills, child custody, estate planning, and real estate. She received a B.A. degree, *cum laude*, in Accounting from Grove City College and a J.D. degree, *cum laude*, from Suffolk University. Ms. Spears is a member of the Massachusetts Bar Association, the Womens' Bar Association, the Massachusetts Association of Women Lawyers, the Massachusetts Association of Guardians Ad Litem (Founding Member), the Society of Professionals in Dispute Resolution, the Massachusetts Association of Mediation Programs, the Massachusetts Council on Family Mediation, and the Collaborative Law Council.

○ ADDITIONAL INFORMATION ○

- ▶ **Tuition:** \$229.00 for one, or \$209.00 each for three or more from the same company or firm registering at the same time. Please make check payable to **HalfMoon LLC**. Each registration includes one copy of *Advanced Family Law Practice for Paralegals*. **Pre-registration is recommended.** *Walk-in registrations will be accepted at the program if space is available.*
- ▶ **Send Registrations to:** HMS, P.O. Box 268, Eau Claire, WI 54702-0268. You may also register via fax at 715-835-6066, over the phone at 715-835-5900, or online at www.halfmoonseminars.com. **We do not send confirmations.** You will be contacted if any scheduling changes occur.
- ▶ **Date:** **Thursday, May 15, 2008**
- ▶ **Location:** Courtyard by Marriott Natick • (508) 655-6100
342 Speen Street, Natick, MA 01760
(Call the Courtyard by Marriott Natick or HalfMoon LLC for directions.)
- ▶ **Schedule:** Registration 8:00 - 8:30 a.m.
Morning Session 8:30 - 11:45 a.m.
Lunch 11:45 a.m. - 1:00 p.m. *(On your own.)*
Afternoon Session 1:00 - 4:15 p.m.
- ▶ **Continuing Education Credit:** The National Association of Legal Assistants has approved this program for 6.0 CLAE hours toward maintenance of the Certified Legal Assistant credential. The National Federation of Paralegal Associations has approved this program for 6.0 CLE hours toward maintenance of the PACE Registered Paralegal credential. *Please call HMS at 715-835-5900 with any continuing education questions or send an email to doug@halfmoonseminars.com.*
- ▶ **Cancellations:** If your schedule changes and you contact us at **least 48 hours** before the start of the seminar (CDT), we will offer you a full tuition refund, minus a \$10.00 service charge for each registrant. If you contact us after that time, we will offer you a credit toward another seminar, or a credit toward the CD/manual package. *If you desire, you may send another person to take your place at the seminar.*
- ▶ **CD/Manual Package:** A full recording of the program is available for \$239.00, including shipping and handling. Please allow five weeks from the seminar date for delivery.



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1. Check appropriate product(s):

- Natick, MA** - Thursday, May 15, 2008.
\$229.00 for one or \$209.00 each for 3 or more from the same firm. *(Includes Manual)*
- CD/Manual Package**, \$239.00, including shipping and handling.
- Manual only**, \$56.00, including shipping and handling.

2. Please complete for each registrant:

(Attach duplicate forms if necessary.)

Name: _____
 Position: _____
 Name: _____
 Position: _____
 Company/Firm: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone where we can reach you: (_____) _____

3. I am making payment by:

- Check payable to HalfMoon LLC
(___ Yes, I was pre-registered by phone or fax.)
 - MC VISA AmEx Discover
- Card No: _____ Expires: _____
 Cardholder Name: _____
 Signature: _____
 E-mail Address *(for credit card receipt and program changes only)*: _____

4. Detach entire panel and send via fax to 715-835-6066 or by mail to HMS, PO Box 268, Eau Claire, WI 54702-0268.

I need special accommodations. Please contact me.

Program #08147

Thank you